



2025 - 2026 School Year

Wayne
HIGHLANDS
SCHOOL DISTRICT



FOOD SERVICE

GENERAL INFORMATION

The Wayne Highlands School District uses a computerized Point of Sale (POS) system in each of our school cafeterias. The advantages of this system are:

- Eliminate the need for free and reduced meal tickets. This will prevent overt identification of students eligible for meal benefits.
- Decrease the amount of serving time so students have more time to eat their meal.
- Allow parents to deposit any amount of money into their student's meal account and then check the account activity (charges and balance). Parents can also set up email alerts for a low balance notification of their student(s) account.

THE CHARGING POLICY IS POSTED ON THE
WHSD WEBSITE UNDER FOOD SERVICES
POLICY 808.

STUDENT IDENTIFICATION

- Students are identified in the POS system using their 5-digit student ID which is assigned to each student by the school district upon their first entry into school, usually during kindergarten enrollment.
- Students will enter their ID number using a PIN PAD OR SCAN THEIR BAR CODE at the end of the lunch line. Their account information and photo will display on the cashier's screen. The cashier will charge the cost of the food items to their account. Most recent students' school photos will be uploaded into the system.
- Students in kindergarten will initially be identified by a bar code homeroom roster or name tag and the cashier will scan the bar code assigned to the student's name.

LOW BALANCE

When a student has a negative balance, a notice & payment envelope will be sent home which serves as notification that funds need to be deposited into the student's account. Please pay all charges ASAP. Schools send out negative balance notices once a week, so, please communicate with your child or check your student's book bag regularly for notices.

FOOD SERVICE OFFERINGS

Breakfast:

Students must choose at least 3 of 4 components available for the school breakfast price. Entrée includes: 1 Cup Fruit and 1/2 Pint Milk.

Lunch:

Students must choose at least 3 of 5 components available for the school lunch price.
Choice of Meat or Meat Alternate \ Choice of Vegetable, Choice of Fruit* Choice of Grain/ Bread, and Choice of Milk

2025-2026 STUDENT MEAL PRICES

Grades K-5

Breakfast: FREE FOR ALL STUDENTS!

Lunch \$2.75

A la Cart Prices

Milk \$.70

100% Juice \$.50

Fresh Fruit \$1.00

Extra Entree \$2.00

Bottled Water \$.75

Grades 6-12

Breakfast: FREE FOR ALL STUDENTS!

Lunch \$3.00

Adult Meals

Breakfast \$2.75

Lunch \$4.25

Download the
School Cafe App
for online menus,
Account payments,
nutritionals and
more!



FREE OR REDUCED MEALS

• All students bring home a free/reduced school meal application during the first week of school; only one application per family needs to be completed. Families can apply online at www.schoolcafe.com any time after July 1st for the next school year. This application is electronically delivered right to the Food Service Director's office. Paper applications should be delivered to your child's school as soon as possible. The previous year's eligibility will be used only for the first 30 school days through October 8, 2025

• Students who qualify for free or reduced meals will have an account in the system like all other students. At checkout, the meal is charged to their account at the Student's current eligibility status. For students eligible for free or reduced meals, no additional funds need to be sent for meal purchases. However, ice cream, milk only, water, extra entrée, and A la Carte purchases cost extra.

• Parents may deposit additional funds to allow free eligible students to purchase a la carte items, such as bottled water or an extra entrée. For milk only purchases are extra.

DEPOSITING FUNDS IN SCHOOL

PLEASE write your student's name and school ID number on the check. Please make checks payable to : "WHSD Food Service". If using cash please place a clearly marked envelope with student's name and ID number. Students can drop funds off in the morning in the cafeteria or in the food service DROP BOX located in or near the main office.



DEPOSITING FUNDS ONLINE

- Parents can set up an account by logging into the web address : **WWW.SCHOOLCAFE.COM**
- Parents must first set up a user name & password and add the student(s) to the account with the student's ID number.
- Parents may only use a checking account or debit/credit card to make an online payment. A \$1.95 PER TRANSACTION FEE WILL BE CHARGED. YOU DO NOT HAVE TO PAY ONLINE just set up an account to check your student's balance, and activity, and set up low balance email alerts.

USING FUNDS

As students pass through the serving line, the cashier charges the food items on the tray to their account and the cost is deducted from the balance in the account. Account funds may buy meals and ala carte items such as an extra entrée, water bottle, ice cream, snacks, or a juice cup.



FREQUENTLY ASKED QUESTIONS

Q.Can students check their balance?

Students can ask the cashier to provide them with their account balance or Students can check their account with the school café app with their ipad.



Q.Can students still use cash in line?

Yes. However, to speed up the meal service, we strongly encourage ALL parents AND students to deposit money into their accounts in the morning or online.

Q. I just sent in money; why is my student's account balance low?

When you deposit funds into an account, you naturally tend to worry less about it. within a short time, the balance is depleted by daily charges. If your student is not allowed to purchase "extras", please make sure (s)he knows that. Set up "LOW BALANCE" email alerts on School Cafe so you will know when you need to add funds:

NOTE: Online payments could take up to 24 hours to post to you students account.

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QUESTIONS?

Business office by calling

CINDY ODELL

DIRECTOR OF FOOD AND NUTRITION 570-253-6083 or 570-253-4661

ADMINISTRATIVE ASSISTANT